

CARING FAMILIES AOTEAROA ANNUAL REPORT 2020



Caring Families
AOTEAROA

**Ehara taku toa i te toa
takitahi engari he toa
takitini.**

**Not one, but the strength
of many contribute to our
success.**





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Caring Families Aotearoa is registered as New Zealand Family & Foster Care Federation Inc as:
 - An Incorporated Society
 - Exempt from income tax

Registered Charity CC25139
 Donations over \$5.00 to Caring Families Aotearoa are tax deductible.

WAWATA

OUR VISION

Every care family is empowered, supported and trained to provide a safe and nurturing home.



Caring Families
AOTEAROA

WHAKATAKANGA

OUR MISSION

To strengthen care families by providing quality:

- Support - emotional and tangible
- Training and Learning Opportunities
- Information
- Advocacy
- Innovation
- Lobbying

KA HIKITIA

OUR GUIDING PRINCIPLES

We believe in:

- The child's best interest is paramount
- Focusing on the well being of Care Families
- A collaborative approach to quality foster care
- Consulting with caregivers and ensuring we represent their best interests
- Working with integrity and respect in a professional manner at all times
- Promoting excellence and professionalism
- The value of team work
- Recognising the diversity of culture, tradition and individuals
- Acknowledging our bicultural commitment to caregivers in New Zealand

STRATEGIC DIRECTION 2017 - 2020

- Empowerment and Support of Members and their Families
- Engage and Strengthen Stakeholders and Partner Relationship
- Promote and Develop Quality Caregiver Training Pathways
- Sustainable Financial Viability
- Effective Professional Communication and Publicity
- Increase Understanding of Therapeutic Parenting
- Strengthening Māori Services and Relationships

Supporting Caregivers to Provide Safe and Nurturing Homes

Caring Families Aotearoa exists to support the thousands of children in care in Aotearoa, through advocacy and support for families that care for them.

Caregiving is a broad term – it covers anyone raising a child that isn't their own. This includes foster caregivers, whānau caregivers, respite caregivers and permanent (home-for-life) caregivers. No matter the circumstances, we are here to enable the caregivers of New Zealand to provide homes for children. It's not about finding a place for kids to be held, it's about creating a home where they can be healed.

Every care journey is different. There will be ups and downs, detours and snags – we don't have a road map that works for all.

What we do have is over 40 years of experience which we share with caregivers. We have real, proven techniques to teach carers so they don't feel lost or abandoned. We're here to educate, enable and empathise with caregivers so, together, we can navigate the journey they're on. Every journey is different, but our goal is always the same: the best outcome for kids in care.

Kids in care are some of the most vulnerable but least visible members of our society, and our caregivers provide a vital service to New Zealand. We see the effort they're making to create positive futures for the children they care about. They are not alone. We're here to be their champions – to support them, advocate for them and celebrate them.



Chairperson's Report

NGA TIROHANGA A TE MANUKURA

**Ma whero ma pango ka oti ai te mahi
With red and black the work will be complete**

As you are all aware, the major event of the last 12 months has been COVID-19 and the subsequent impact on the communities we live in. Firstly, I would like to thank members for the support you gave the children and young people in your care during these difficult times. I know lockdown was a challenge for many, as we all found new ways to communicate, work and share experiences.



We continue to be headed by CEO Linda Surtees, whose leadership over this period was strong and whose communication was clear. The heart of effective Governance remains the effective working relationship built between Linda and the Board, as we advocate for caregivers and the children in their care. We have a strong system of accountability built on trust and a common purpose.

I would like to thank staff, in National Office and in the Regions, and our team of volunteers who all work to support our caregivers. The Board would also like to acknowledge all those that have donated to our charity. We thank you, your kind generosity is making a difference.

Again the Board acknowledges the caring homes our members provide for the children in their care. I would like to acknowledge the great work of past Chair Colin Hardgrave and repeat his words about members "your commitment to these young people is amazing".

**John Dickson
Board Chairperson**

OUR BOARD

**John Dickson
Colin Hardgrave
Edwina Poynton
Nicola Atwool
Diana Halsted
Angela Swinney
John Lopdell
Marina Seager**

**Chairman / Sector Specialist
Deputy Chair / Financial Specialist / Foster Carer Member
Sector Specialist
Sector Specialist
Sector Specialist
Foster Carer Member
Foster Carer Member
Foster Carer Member**

Chief Executive's Report

TE PURONGO A TE TAHUHU RANGAPU

It has been a significant year for Caring Families Aotearoa and particularly the last six months, as it has been across the globe.

We began our financial year faced with the challenge of finding new premises for our National Office in Lower Hutt. While this in itself was quite an undertaking, we, like the rest of the world had no idea of what was coming next.

In February we moved into our new office in Lower Hutt and we are very pleased with all aspects of our new home away from home. Our new space offers a great location, extra room, and training facilities which have already reduced costs and time.

In March this year, we were very proud to launch our fresh new name which was well received by our members, and supporters. Caring Families Aotearoa better describes the breadth of caregiving that we are here to support. Foster carers, whānau carers, permanent carers, and in general anyone providing a home for a child not born to them are able to access our services and this is now better reflected in our new name.

Our excitement in our new environment and identity was abruptly interrupted with the country's quick progression to COVID-19 level four and full lockdown. However, I am very proud of the team and our preparation for this possibility. This enabled us to quickly move to working from home with the aid of modern technology and a great deal of willingness to stretch ourselves and learn new ways of connecting with each other, our members and our financial supporters. I want to thank our highly skilled and dedicated team for stepping up during this time for our members and supporting them through a very difficult situation.

Despite the challenges 2020 presented, we are on track to deliver on our current Strategic Plan which reaches its term at the end of December. One of the greatest areas of development for us has been in our objective to increase the understanding of therapeutic parenting. Our LIFT (Levels of Integrated Family Therapy) Programme was delivered in various locations throughout New Zealand with the generous support of some philanthropic partners and Oranga Tamariki. The feedback from this programme has been inspiring and has confirmed our belief that this new way of working with caregivers has the potential to be life-changing, for tamariki and rangatahi (children and young people) in care and the families who care for them.

We continue to see growth in our Membership and in the Support Groups that provide vital peer support and connection. Our therapeutic team are also involved with some of these groups, which is proving very beneficial to caregivers. I would like to take this opportunity to express my deepest appreciation for the Regional Committees and many volunteer members who take leadership roles in keeping Support Groups and events well organised and running smoothly.

It is these volunteers that are the backbone of our organisation and the reason we can offer services that are tailored to each region and I know caregivers appreciate them.

This year has also been a very interesting year for our Board, we have evolved under the current environment to virtual Board meetings and a new way of working together. We have also welcomed John Dickson to the position of Chairperson, and I am very excited to be working with John and his vast knowledge and experience in both the Government and Not for Profit Sector.

I would like to acknowledge Colin Hardgrave who has chaired our Board for eight years having received special approval from our members to run for an additional term. Colin's commitment to caregivers in New Zealand has



been unwavering and I personally want to thank him for his support and professionalism. Sadly, Diana Halstead has decided to retire from the Board at the 2020 Annual General Meeting. Diana has been a long-standing and highly valued member of our Board and her experience and expertise will be greatly missed. Working with Colin and Diana has been an absolute privilege and I want to personally thank them for their hard work and dedication.

We are very excited about the new Strategic Plan to commence in January 2021 and what we will be achieving in the years to come. As an organisation, we are always seeking to challenge ourselves and ensure we grow to meet the constantly evolving needs of our members in the face of an ever-changing landscape.

This year I need to give a special acknowledgement to all our financial supporters. Their generosity and their commitment, even through those months of uncertainty, has been amazing and I want to thank them all for their continued support. Thank you also to our hardworking fundraising team who are the reason we can deliver the level of service we do.

Finally, and with sincere respect and admiration, I want to thank our caregivers who are undeniable heroes. It is your hard work and dedication to our children and young people in care that will literally change their world and that of future generations. On behalf of all the team at Caring Families Aotearoa, thank you, and don't forget to take care of you too.

Ma tini ma mano ka rapa te whai.

By many, by thousands, the work (project) will be accomplished.

Many hands make light work. Unity is strength.

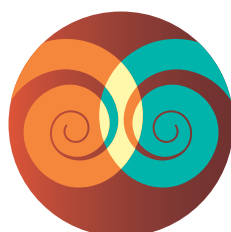
Noho ora mai / Stay well,

Linda Surtees
Chief Executive



Our New Visual Identity

The central thinking behind this design is unity and support. The Koru element traditionally represents growth, rebirth and a deep connection to earth. The joining of these two icons represents unity between Caring Families Aotearoa and caregivers.



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Support





527
Mailouts have
been sent to
our members



6021
Total Caregiver
Members



16
Staff are Level 1
DDP Trained



444
New Caregiver
Members

120
Virtual support
meetings were
held during
COVID-19
lockdown

2283
Caregivers
were contacted
for wellbeing
checks during
COVID-19
lockdown



16
New Support
Groups were
formed

Being able to provide caregivers with a listening ear, good advice and a group of like minded people is at the core of what we do. Our team of Regional Coordinators, spread from Whangarei to Southland, and our National Office team provide caregivers with individual support, critical support and group support.

Regional Support

Our ten Regional Coordinators provided individual support to the caregivers in their region and advocated for their needs. The support and understanding that the Regional Coordinators provide is a highly valued part of our service, their dedication for caregivers is outstanding.

During the COVID-19 lockdown our Regional Coordinators worked from their homes around Aotearoa. They adapted quickly to this new way of working and were innovative in connecting and supporting caregivers. Virtual meetings were set up for individuals and groups using Zoom or Microsoft Teams, some of these virtual groups are still happening today.

The Regional Coordinators focused on support during this uncertain time in history, helping caregivers to navigate the uncertainty, anxiety and change of routines that we were all facing. The team were inspired by how amazing all caregivers traversed the challenges that they were facing. The kindness, patience, acceptance and Kiwi “can do” attitude caregivers demonstrated over this time, especially in responding to the needs of our children in care, was really wonderful.

We also, took the lockdown opportunity to reconnect with caregiver members whom we had not heard from in a while, to check in and make sure that they were well. Many caregivers took the lockdown as an opportunity to further build the bond with the tamariki and rangatahi (children and young people) in their care with art projects, baking and cooking, special movie nights and reading together. We increased e-communications to all our members and 300 lucky members received Hands-on Science Packs for the children in their care from Nanogirl’s lab, thanks to the generosity of the Vodafone NZ Foundation.

“I want to thank you from my heart for all your continuing support, ideas, comfort and aroha you bring into our lives. You are such a blessing.”

Specialist Support

We are fortunate to have, Therapist Rob Surtees, as a member of our team. Rob provides many of our caregiver members and their whānau with specialist support through really hard times. Rob’s focus is on the best outcome for the child and making sure that their home placement has the best chance to succeed.

Critical Support

The Critical Support Service continues to provide caregivers with a high level of support, information and advice when they are in times of need. We have a dedicated team of Critical Support Workers around the country who volunteer their time and go above and beyond to ensure caregivers are never alone when they are experiencing difficulties.

This year, we have employed an additional part-time Critical Support Coordinator to this service to meet the growing needs of caregivers.

A big thank you to our volunteer Critical Support team.

OUR CRITICAL SUPPORT TEAM OF VOLUNTEERS

Barbara Allan (retired this year)
 Bay Prince
 Colin Hardgrave
 Corrollie Mahuika
 Dave Mahuika
 Debra Guymer
 Gillian Lynch
 Gwenda Swinney (retired this year)
 Jan Halliday
 Jo Field
 Judith Brouwer
 Judy Williams
 Justine Keene
 Karen Crawshaw
 Margaret Chung
 Pam Ah You
 Robyn Allison
 Sheree McKenzie
 Sue Heath (retired this year)
 Wayne Marshall

“The Critical Support Worker gave us good advice – it was just what we needed, she was always just a phone call away. It was clear that the level of support provided was well informed and was tailored for caregivers.”

“The Critical Support Worker was extremely helpful, he had a wealth of knowledge. He was sensitive, empathetic and a very good listener. He went the extra mile and we never felt alone...”



Regional Committees

The restructuring of our Support Group framework has seen our Regional Committees continue to be developed in each region. The Regional Committees have organised over 30 events for caregivers and their whānau. There have been trips to the pool, backyard BBQs, pamper days, talks and appreciation evenings. It's been great to see the variety of events and increased caregiver connection occurring around Aotearoa.

Thank you to the Regional Committee Members, we are grateful for your hard work this year.

Support Groups

Members have really embraced the opportunity to create new Support Groups that are suited to their needs, and those around them. This year, 16 new Support Groups were formed around Aotearoa. Each group is different in size, from just a few members to 90. Some meet monthly for a coffee, some organise guest speakers, some organise family events, and some do it all! We are very pleased to be able to support these groups with financial support, L'Oréal product, and communication with their members.

We appreciate the time and effort our Support Group Liaison's have made this year - thank you!

At year ending 30 June 2020 we had 49 Support Groups

- Ashburton Support Group
- Bay of Plenty Foster Care Association
- Cambridge Support Group
- Caring South Waikato Hearts
- Central Otago Support Group Association
- Christchurch West Caregiver Support Group
- Dunedin Foster Care Support Group
- FASD Auckland Support Group
- FASD Lower North
- FASD Nelson Support Group
- Foster Care Association Inc (FCAA)
- Franklin Foster Carers Association
- Gore Support Group
- GRG New Plymouth
- Hauraki Support Group
- Hawkes Bay Foster Care Association
- Horowhenua Support Group
- Kaipara Carers Support Group
- Kapiti Evening Support Group
- Kapiti Foster Care Support Group
- Manawatu Foster Care Association Inc
- Mangawhai Support Group
- Marlborough Foster Parents Association
- Nelson & Tasman Association
- Nelson Whānau Support Group
- Otago Foster Care Association
- Our Tamariki and Carers Support Group
- Porirua Unique Foster Carers
- Rotorua Support Group
- South Auckland Foster Care Association
- South Canterbury Foster / Whānau Support Group
- Southland Foster Care Association Inc
- Southland LIFT Group
- Tairāwhiti Foster Care Association
- Taranaki PACE Parenting Support Group
- Tararua Foster Carers
- Taupo Foster Care Association
- Wa Whakana Caregiver Support Group
- Waiheke Island Support Group
- Waikato Foster Care Association
- Wairarapa Foster Care Association
- Wairoa Support Group
- Wellington Family & Foster Care Association
- West Auckland Foster Care Support Association
- Westport Support Group
- Whanganui Foster Care Association Inc
- Whanganui Foster Carer's Support Group
- Whangarei Caregivers Support Group
- Woodlands Support Group

Training



National Caregiver Training Programme

Our training enables and equips caregivers with the knowledge they need to help tamariki thrive.

The workshops that we deliver through the National Caregiver Training Programme (NCTP) are being updated by Oranga Tamariki this year to reflect the legislative changes that came into effect in July 2019. This has meant that the trainings and discussion sessions included in the NCTP ceased while new material was being developed with this new lens. This has resulted in limited training options. We know that caregivers have been disappointed with the limited training on offer, it has been a challenge for us all.

During this time, we have been delivering three workshops throughout New Zealand that were developed by Caring Families Aotearoa - 'The Importance of Play', 'Keeping Memories', and 'Fetal Alcohol Syndrome Disorder (FASD)'.

From the first term in 2020 the updated 'Understanding the National Care Standards' was introduced to the training programme. Due to the high demand for this course in Auckland and Wellington extra training sessions were added.

During the COVID-19 lockdown, we took the opportunity to update and explore new online learning options. We developed 'Keeping Memories' as a completely virtual workshop, this includes an e-learning module and a virtual follow up meeting. This is now included in the training programme and has been well received by caregivers. Oranga Tamariki are also offering some online training options. We see this as a start and an opportunity to provide a variety of learning options to caregivers.

“Things came to a head last night and I felt like giving up (on the placement). Coming to this workshop today has given me new vision for what we're doing and listening to other caregivers has helped me know I'm not alone”

“Enjoyed how interactive the session was. Nice to do different activities”

“Enjoyed the theory / readings / findings. Great mixture of hands on, interactions, listening, talking, sharing”

“Very useful and all participants felt comfortable to contribute. I didn't realise caregivers could get so much support. So good to know”

“Very informative. Facilitator presented well. Was very knowledgeable and confident in presenting”

Therapeutic Training

With the help of generous philanthropic partners and Oranga Tamariki, we have continued to deliver the LIFT (Levels of Integrated Family Therapy) Programme throughout Aotearoa. There are two levels to the LIFT Programme.

LIFT Level One includes the Foundations for Attachment training (Kim S. Golding). This comprises of four one day sessions over four weeks, and a further five months facilitated support to integrate the learning. In this financial year, the LIFT Level One Programme, was delivered to whānau, statutory and permanent caregivers in three locations.

The Foundations for Attachment training within LIFT Level One has continued to evolve through testing and evaluation. The training has a robust cultural inclusion, including trauma through a Te Ao Māori lens and the impact of historical trauma for caregivers, children and their whānau. Hera Clarke (Poutaki Māori) has supported us through this development, and this will be ongoing to ensure the training is inclusive of all cultures.

LIFT Level Two includes the Nurturing Attachments Programme and has been tested in Christchurch. We saw a large increase in all of the training attendees' knowledge and understanding about PACE (Playfulness, Acceptance, Curiosity, Empathy), attachment and developmental trauma. This is extremely encouraging as this knowledge helps caregivers to understand the children in their care and help them on their healing journey. With this knowledge, the caregivers are able to therapeutically build a relationship with their children in order to help them heal.

In the post training questionnaire 88% of the caregivers who completed the Foundations for Attachment training, rated the overall quality of the programme an eight or higher out of ten. 95% of the attendees reported that they would recommend this training to others.

“Thank you for the great course. We have really found it worthwhile and certainly supported us in moving forward with our child in a more positive way”.

“Thank you so much for this course – I was in a really difficult space when I first came and it has made such a big difference to my outlook. Really appreciate the input”.

“Found this a well worthwhile course. Look forward to it each week and found the teaching relevant and thought provoking. Honest self-reflection and review was important to get the most out of it”.

Social Worker Training

As part of our LIFT Programme, we have developed a condensed version of the Foundations for Attachment training for Social Workers. This is a one-day training preceding the caregiver training. This allows Social Workers and those working with caregivers the ability to understand the training that their caregivers are receiving from Caring Families Aotearoa. This then provides a platform for all those working with the care family to have the same knowledge base.

Refresher PACE Training

We are developing facilitated online refresher workshops for those caregivers who have completed the LIFT Programme. This will be delivered through an internet learning platform on a regular basis. This will support caregivers to tap into the learning so they can refresh and revisit the PACE way of being to parent the children in their care.

Specialist Training

We have developed several half day workshops that are DDP (Dyadic Developmental Practice) informed. These workshops are more concise and focused on a specific area such as:

- What's Behind the Behaviour
- Family Dynamics 'Torn Loyalties'
- Placement Stability in Hard Times
- Providing Structure and Supervision

Staff Training

Almost all of our frontline staff are qualified in DDP Level One, and six of our team are qualified in DDP Level Two.

We have now developed our own DDP staff training that can be delivered in-house and has more of a focus on understanding DDP and PACE from a perspective that works for our organisation to support caregivers.

“Enjoyed it and looking forward to more caregivers being able to experience this training.”

“Fuller understanding of what will be presented to caregivers means I can better support them in their training and caregiver journey.”



Events



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National Conference - Setting the PACE

In October, we hosted over 330 foster and whānau caregivers and those working in the foster care sector, at Waipuna Hotel and Conference Centre in Auckland for our biennial National Caregiver Conference. Our two day conference was opened by Minister Martin and CEO Linda Surtees. The programme was full of exciting National and International speakers, running keynotes and workshop sessions giving caregivers the latest learnings and tools to create their very own therapeutic home and heal the children in their care.

The majority of conference attendees said that our National Conference as a whole was excellent, that it gave them new ideas and ways to do their role better and it helped them face their role with renewed enthusiasm.

“Excellent conference. Love coming as you have great workshops, meet lots of people, catch up with new friends, old friends and existing work mates. Caring Families Aotearoa are very supportive, do a fantastic job. Keep it up”



“Fantastic conference! I feel very grateful to have been part of such an inspiring, high quality conference. The passion and aroha in helping children is evident. A lovely group and great couple of days- thank you!”

“This was my first Caring Families Aotearoa conference. It was an amazing experience- so positive, professional, caring. Great speakers and workshops. Thank you. It was uplifting, affirming and inspiring”



“I leave this conference with a confidence boost and desire to do better by learning more”

Professional's Day

For the first time ever, Caring Families Aotearoa also held a Professional's Day, the day following our conference. Rob Surtees and Sally Moffatt delivered “To heal not hold - it takes more than love”, a workshop that delivered information about how professionals can integrate DDP (Dyadic Developmental Practice) into their practice.

Excellence in Foster Care Awards

The Excellence in Foster Care Awards recognises caregivers for their extraordinary efforts, not only for the children in their care but also the community around them. The awards are run in partnership with Oranga Tamariki and usually occur during Foster Care Awareness Week, in the first week of March each year.

This year we have celebrated two Excellence in Foster Care Awards due to the terrible events in Christchurch last March that postponed the 2019 Excellence in Foster Care Awards.

The 2019 Excellence in Foster Care Awards were celebrated at our National Conference. Together with Oranga Tamariki we brought the recipients to conference and hosted them for the two days. They were celebrated at the Gala Dinner and were presented with their awards by Minister Martin and Minister Mark.

The recipients of the 2019 Excellence in Foster Care Awards are:

Amy and Terence Brinkman
Debbie and Greg Curtis
Lynne Kenny
Mark and Maralyn Wallace
Margaret Chung
Robin and Kahu Grace
Gayle Meiger
Connie Mason



We also celebrated the 2020 Excellence in Foster Care Awards at the beginning of March 2020, during Foster Care Awareness Week. On 6 March 2020, 10 wonderful caregivers / caregiver couples from all over New Zealand, were acknowledged with a ceremony at Government House in Wellington. Dame Patsy Reddy opened the very full ceremony with a wonderful speech, an extract of which is below.

“You take on this work knowing that there may be considerable challenges, but also knowing that the return of a lost smile to a young face is its own reward. The impact of your intervention and guidance is summed up in the whakatauki ‘Ko te piko o te Māhuri, tērā te tipu o te rākau.’ The way in which you nurture the sapling, determines how it will grow.

You have taken on that challenge, and our communities and the children that you have helped owe you an enormous debt of gratitude.

Thank you for opening your homes and offering children a haven where they can grow and thrive.”

Recipients of the 2020 Excellence in Foster Care Awards are:

Ann and Mitch Mitchell
Georgina Kay and Richard Kerr
Rosemarie and Jason Farley
Sue and Greg Cundy
Maraea Ranapia
Rana and Mike Saywell
Darren and Dorah Farrow
Rae and Kevin Dassler
Dorothy Waitoa
Leigh Henderson



2019 Family Fun Days

Thanks to the generosity of local businesses around New Zealand we held 29 free Family Fun Days throughout November and December. These events are a great day out at the pool, movie theatre or bowling alley for our members and their whānau. All parties held from the last week of November had a special visit from Father Christmas who gave the children a small gift.

Foster Care Awareness Week

The first week in March is Foster Care Awareness Week, a week where we celebrate the wonderful work of caregivers. Up and down Aotearoa we held appreciation events for caregivers – pamper sessions, dessert evenings and morning teas. These events were organised by our team of Regional Coordinators.

Financial Statements



NZ Family and Foster Care Federation Inc.
Financial Statement for the Year Ended 30 June 2020

Directory as at 30 June 2020

Nature of business	Provides support, training and advocacy to care families.
Location of business	Level 4 45 Knights Road Lower Hutt
IRD No.	049-143-702
Date of establishment	25 October 1979
Certificate of Incorporation	218479
Charities Commission Registration	CC25139 - 3 June 2008
Board Members	John Dickson – Chairperson Angela Swinney Colin Hardgrave Diana Halsted Edwina Poynton John Lopdell Marina Seagar Mike Williams - Retired Nicola Atwool Racquel Lewis - Retired Yasser El Shall - Retired
Chief Executive Officer	Linda Surtees
Auditors	Dent and Heath Chartered Accountants 21 – 23 Andrews Avenue Lower Hutt



INDEPENDENT AUDITOR'S REPORT

To the Members of NZ Family & Foster Care Federation Incorporated

Qualified Opinion

We have audited the financial statements of NZ Family & Foster Care Federation Incorporated on pages 4 to 11, which comprise the statement of financial position as at 30 June 2020, and the statement of comprehensive income, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of NZ Family & Foster Care Federation Incorporated as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with Public Benefit Entity Standards Reduced Disclosure Regime issued by the New Zealand Accounting Standards Board.

Basis for Qualified Opinion

As with similar organisations control over donations prior to being recorded is limited and there is no practical audit procedures to determine the effect of this limited control. NZ Family & Foster Care Federation Incorporated also receive funds raised by third party fundraisers of \$1,713,587 (LY: \$1,308,789). NZ Family & Foster Care Federation Incorporated has relied on the reports prepared by these external institutions for administrating and distributing these funds. NZ Family & Foster Care Federation Incorporated has not been provided with appropriate audit evidence about the adequacy of the design and effectiveness of the internal control procedures of the external institutions required to validate the income provided. In common with similar organisations control over such income and other donations prior to being recorded is limited and there is no practical audit procedures to determine the effect of this limited control on the completeness of revenue.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of NZ Family & Foster Care Federation Incorporated in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, NZ Family & Foster Care Federation Incorporated.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.



Board' Responsibility for the Financial Statements

The Board are responsible on behalf of the entity for the preparation and fair presentation of the financial statements in accordance with Tier 2 Not-For-Profit Public Benefit Entities Accounting Standards, and for such internal control as the Board determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at the XRB's website at https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Page8.aspx.

Signed:

A handwritten signature in blue ink that reads "Dent & Heath".

Leonie Heath
Qualified Auditor
Dent and Heath
Lower Hutt

Date: 29-9-2020

NZ Family and Foster Care Federation Inc.
Financial Statement for the Year Ended 30 June 2020

Statement of comprehensive revenue and expenses

	Notes	2020 \$	2019 \$
Revenue from non-exchange transactions			
Fundraising and donations		1,713,587	1,673,941
		1,713,587	1,673,941
Revenue from exchange transactions			
Government contracts		1,038,249	1,057,794
Grants	15	341,398	281,377
Interest income		20,095	21,787
Programme related income		25,246	247,333
Other operating revenue		63,025	9,154
Total exchange transactions		1,488,013	1,617,445
Total Revenue		3,201,600	3,291,386
Expenses			
Operating expenses		562,379	522,208
Employee related costs		1,570,167	1,405,665
Fundraising, donations and grants costs		830,893	986,051
Other expenses		150,450	58,853
Total Expenses		3,113,889	2,972,777
Total surplus/(deficit) for the year		87,711	318,609

Statement of changes in equity


	Notes	2020 \$	2019 \$
Equity at 1 July		1,183,603	864,994
Surplus/(deficit) for the year		87,711	318,609
Equity at 30 June		1,271,314	1,183,603

NZ Family and Foster Care Federation Inc.
Financial Statement for the Year Ended 30 June 2020

Statement of financial position

	Notes	2020	2019
Current Assets			
Cash and cash equivalents (Bank)	9	\$ 798,017	\$ 782,969
Short term investments	3(i) / 9	618,967	527,891
Receivables from exchange transactions		33,153	54,943
Prepayments		2,838	22,015
Interest accrual		2,122	3,239
GST refund		6,448	1,758
NGO Leadership Group		15,487	0
Total Current Assets		1,477,032	1,392,815
Non-Current Assets			
Property plant and equipment	13	56,719	30,700
Total Assets		1,533,751	1,423,515
Current Liabilities			
Trade and other creditors		33,028	58,723
Employee entitlements		132,922	83,436
Projects and grants		81,000	97,753
NGO Leadership Group		15,487	0
Total Liabilities		262,437	239,912
Net Assets		1,271,314	11,183,603
Equity			
Retained earnings		1,183,603	864,994
Current year surplus/(deficit)		87,711	318,609
Total Equity		1,271,314	1,183,603

These financial statements are signed for and on behalf of NZ Family and Foster Care Federation Inc by:



 Chairperson



 Board Member

29 September 2020

Date



NZ Family and Foster Care Federation Inc.
Financial Statement for the Year Ended 30 June 2020

Cash flow statement

	Notes	2020	2019
Cash flows from operating activities		\$	\$
Receipts			
Fundraising and donations		1,713,587	1,673,941
Government contracts		1,060,039	1,204,903
Grants		341,398	396,177
Interest income		21,213	20,689
Other operating revenue		88,271	51,754
Net GST received / (Paid)		(4,690)	22,151
Total Receipts		3,219,818	3,369,615
Payments			
Operating expenses		545,327	514,955
Employee related costs		1,520,681	1390,101
Fundraising, donations and grants costs		847,646	986,051
Other expenses		150,450	58,853
Total Payments		3,064,104	2,949,960
Net cash flow from operations		155,714	419,655
Cash flows from investing activities			
Purchase of property, plant and equipment		(49,589)	(12,448)
Net increase/(decrease) in cash and cash equivalents		106,125	407,207
Cash and cash equivalent movements			
Opening Balance for year		1,310,860	903,653
Closing Balance for year		1,416,985	1,310,860
Cash and cash equivalents at year closing		1,416,985	1,310,860



NZ Family and Foster Care Federation Inc.
Financial Statement for the Year Ended 30 June 2020

Notes to financial statements for year ended 30 June 2020

1 Reporting Entity

The reporting entity is NZ Family and Foster Care Federation Inc. ("NZFFCF"), domiciled in New Zealand and is a charitable organisation providing support and education to foster parents. NZFFCF is registered under the Charitable Trust Act 1957 and the Charities Act 2005.

2 Basis of Preparation

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand ("NZ GAAP"). They comply with Public Benefit Entity International Public Sector Accounting Standards ("PBE IPSAS") and other applicable financial reporting standards as appropriate that have been authorised for use by the External Reporting Board for Not-For-Profit entities. For the purposes of complying with NZ GAAP, NZFFCF is a public benefit not-for-profit entity and is eligible to apply Tier 2 Not-For-Profit PBE IPSAS on the basis that it does not have public accountability and it is not defined as large.

The Board has elected to report in accordance with Tier 2 Not-For-Profit PBE Accounting Standards and in doing so has taken advantage of all applicable Reduced Disclosure Regime ("RDR") disclosure concessions.

3 Summary of Accounting Policies

The significant accounting policies used in the preparation of these financial statements as set out below have been applied consistently to both years presented in these financial statements.

(a) Basis of measurement

The financial statements are prepared on the historical cost basis with assets adjusted to fair value as appropriate.

(b) Functional and presentational currency

These financial statements are presented in New Zealand dollars.

All amounts are shown exclusive of Goods and Services Tax ("GST"), except for receivables and payables that are stated inclusive of GST.

(c) Revenue

Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

Revenue from non-exchange transactions:

Fundraising and donations income are recognised as revenue upon receipt and includes funds from the general public, specific programmes or services or donations in-kind.

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised on receipt of funds.

Revenue from exchange transactions:

Contracts and grant revenue includes revenue given by Government Agencies and businesses. Contract and/or grant revenue is recognised when the conditions attached to the contract have been complied with. Where there are unfulfilled conditions attached to the contract, the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Interest revenue is recognised as it accrues, using the effective interest method.



NZ Family and Foster Care Federation Inc.

Financial Statement for the Year Ended 30 June 2020

(d) Financial instruments

Financial assets and financial liabilities are recognised when NZFFCF becomes a party to the contractual provisions of the financial instrument.

NZFFCF derecognises a financial asset or, where applicable, a part of group of similar financial assets when the rights to receive cash flows from the asset have expired or are waived, or transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party; and either:

- Has transferred substantially all the risks and rewards of the asset; or
- Has neither transferred nor retained substantially all the risk and rewards of the assets, but has transferred control of the assets.

(e) Financial assets

Financial assets within the scope of NFP PBE IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets. The classification of financial assets are determined at initial recognition.

The financial assets are classified as either financial assets at fair value through surplus or deficit, or loans and receivables. Financial assets include cash and cash equivalents, short-term investments, receivables from non-exchange transactions, receivables from exchange transactions and investments.

(f) Receivables

Receivables are non-derivative financial assets and are stated at their estimated realised value.

(g) Financial liabilities

Financial liabilities include trade and other creditors, employee entitlements and deferred income (in respect to grants whose conditions are yet to be complied with).

(h) Cash and cash equivalents

Cash and cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

(i) Short term investments

Short term investments comprise of term deposits, which have a term of greater than three months and therefore do not fall into the category of cash and cash equivalents.

(j) Fixed Assets

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributed to the acquisition of the asset. Where an asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition. PBE IPSAS 17.88 (a).

Depreciation is charged on a straight line basis over the life of the asset, except for land. Land is not depreciated. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life. PBE IPSAS 17.88 (b).

Leasehold Improvements	6 years
Furniture and Fittings	4 years
Office Equipment	4 years
Computer Equipment	2 – 4 years
Vehicles	4 years



NZ Family and Foster Care Federation Inc.

Financial Statement for the Year Ended 30 June 2020

(k) Intangible assets

NZFFCF has no intangible assets.

(l) Employee benefits

Employee benefits, previously earned from past services, that the organisation expect to be settled within 12 months of reporting date are measured based on accrued entitlements at current rate of pays. These include salaries and wages accrued up to the reporting date and annual leave earned, but not yet taken at the reporting date.

(m) Sick leave

Accumulating sick leave has been calculated using historic data on employees' service patterns over a 2 year period relating to leave used over and above their annual allocation. On transition to PBE IPSAS we created an average outstanding accrual figure and from there onwards it will be reviewed annually for demographic material changes to the assumptions. After calculations, it was discovered that there was no significant value to be accumulated.

(n) Income tax status

The trust has charitable status and is exempt from income tax under section CB4 (1). (Charities Commission registration CC25139).

(o) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of GST while receivables and payables include GST. The net amount of GST recoverable from, or payable to, is included as part of receivables or payables in the statement of financial position.

(p) Leases

Payments on operating lease agreements, where the lessor retains substantially the risk and rewards of ownership of an asset, are recognised as an expense on a straight-line basis over the lease term.

4 Significant Accounting Judgements, Estimates and Assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenue, expenses, assets and liabilities, and the accompanying disclosures, and the disclosure of contingent liabilities. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of assets or liabilities affected in the future periods.

The Board of Trustees and management accept responsibility for the preparation of the annual financial statements and the judgements used in them. In the opinion of the Board and management of NZFFCF the financial statements for the financial year ended 30 June 2020 fairly reflect the financial position and operations of the organisation. NZFFCF has no outstanding claims or liabilities other than those mentioned in the financial statement.

5 Contingent Liabilities

Funding for outputs and outcomes, which are subsequently not achieved or do not meet with the standard expected, can be reclaimed in part or whole by the funder. As at 30 June 2020, there were no indication of any such claim to be made. NZFFCF has no known legal proceedings or personal grievance issues outstanding as at 30 June 2020.

6 Capital Commitments

There were no capital commitments at the reporting date. (2019 \$Nil).



NZ Family and Foster Care Federation Inc.
Financial Statement for the Year Ended 30 June 2020

7 Contingent Assets

There were no contingent assets at the reporting date. (2019 \$Nil).

8 Audit

These accounts have been subject to audit and should be read in conjunction with the attached audit report. In terms of PPBE IPSAS 1 116.1 the audit fee for this financial year is \$5,500.

9 Cash and Cash Equivalents

	2020	2019
Balances	\$	\$
Current Account	411,381	600,318
Restricted Account	386,636	182,651
Total	<u>798,017</u>	<u>782,969</u>
Short term investments	618,967	527,891
Total cash and cash equivalent	<u>1,416,984</u>	<u>1,310,860</u>

10 Key Management Personnel

The key management personnel, as defined by PBE IPSAS 20 Related Party Disclosures, are the members of the governing body, which is comprised of the Board of Trustees and CEO, which constitutes the governing body of the agency.

11 Commitments and Contingencies

As at the reporting date, the Board of Trustees has entered into the following non-cancellable lease agreements. Operating leases held over properties give NZFFCF the right to renew the lease subject to a re-determination of the lease rental by the lessor. There are no operating leases.

	2020	2019
Value of Non-Cancellable Rental	\$	\$
Less than One Year	156,988	84,003
Between One and Five Years	350,813	48,515
Greater Than Five Years	108,630	0
Total Value of Non-Cancellable Rental	<u>616,431</u>	<u>132,518</u>

12 Covid-19

As we were able to work from home during level 4 lockdown, there was no negative financial impact during this period. However, we anticipate an impact in the next financial year due to economic pressures on donors and grant providers. We would like to thank the Government for honouring existing contracts therefore enabling us to continue without the need to apply for the wage subsidy.

NZ Family and Foster Care Federation Inc.
Financial Statement for the Year Ended 30 June 2020

13 Fixed Assets

Fixed assets are recorded at fair value on transition date. Certain smaller assets of a fixed nature have been treated as consumables and expensed accordingly. Leasehold improvements are capitalised and the cost is amortised over the estimated useful life of the improvements.

Fixed asset schedule as at 30 June 2020

Asset	Cost	Additions	Accumulated Depreciation	Closing Book Value
	\$	\$	\$	\$
Computer Equipment	74,900	21,142	72,717	23,325
Computer Software	27,674	0	27,674	0
Office Equipment	37,471	6,561	35,592	8,440
Office Fitout		13,957	1,291	12,666
Furniture & Fittings	27,514	7,929	23,155	12,288
Total	167,559	49,589	160,429	56,719
Annual Depreciation				\$23,570

Fixed asset schedule as at 30 June 2019

Asset	Cost	Additions	Accumulated Depreciation	Closing Book Value
	\$	\$	\$	\$
Computer Equipment	68,973	5,927	59,573	15,327
Computer Software	27,674	0	27,674	0
Office Equipment	31,966	5,505	30,918	6,553
Office Fitout	0	0	0	0
Furniture & Fittings	26,498	1,016	18,694	8,820
Total	155,111	12,448	136,859	30,700
Annual Depreciation				\$17,295

14 Events After the Reporting Date

The Board of Trustees and management is not aware of any other matters or circumstances since the end of the reporting period, not otherwise dealt with in these financial statements that have significantly or may significantly affect the operations of NZFFCF (2019: \$Nil).

15 Grants Received

We are grateful to the following funding agencies for their financial support:

Bay Trust, Community Trust South, Foundation North, Four Winds Foundation Limited, ILT Foundation, Lion Foundation, Lottery Grants Board, Rātā Foundation, Tai Shan Foundation, The Southern Trust, Trust Waikato, and Whanganui Community Foundation.



Fundraising

**THANK YOU GENEROUS SUPPORTERS FOR
YOUR COMMITMENT TO THE FUTURE OF
CHILDREN AND YOUNG PEOPLE**

The team at Caring Families Aotearoa would like to acknowledge our funding partners, the everyday individuals, the businesses, and the grant making organisations whose support we deeply appreciate.

We know the effort caregivers are making to create positive futures for tamariki in care. Our financial or in-kind partners are at their side helping to support them, advocate for them and celebrate their achievements.

A big thank you to the following partners whose support speaks volumes about their commitment to children and young people in care and their community.

Corporate Sponsors

L'ORÉAL

Ocean Design



Funding Partners



Tai Shan Foundation



Community Funding Partners



Our Team

NATIONAL OFFICE

Linda Surtees	Chief Executive
Jennifer Hanson	Executive Assistant
Jennifer Roberts	Administration Support
Andeana Pilalis	Critical Support Manager
Jill Kirkland	Critical Support Coordinator
Wendy Lowe	Finance Manager
Christine Williams	Finance Officer
Jennifer Kinsella	Marketing and Communications Manager
Hayley Pedersen	Marketing Assistant
Suzanne Silva	Fundraising Manager
Michaela Tahere	Fundraiser
Stephanie James-Sadler	National Manager Training & Support
Sally Moffatt	Programme Manager
Rob Surtees	Therapist
Hera Clarke	Partner Agency (Poutaki Māori)
Kyle Awa	Animator
Wendy Kavanagh	Office Volunteer

REGIONAL TEAM

Leanne Brownie	Upper North Regional Coordinator
Anna Gundersen	Auckland Regional Coordinator
Nyvonne Krause	Auckland South / Waikato Regional Coordinator
Heather Jeffcote	Central North Regional Coordinator
Teena Bennett	North West Regional Coordinator
Bernadette Jones	Lower North Regional Coordinator
Denise Green	Upper South Regional Coordinator
Nicole McLean	Canterbury Regional Coordinator
Rob Thomson	Otago Regional Coordinator
Barbara McElligott	Lower South Regional Coordinator



Caring Families
AOTEAROA

TEAM HIGHLIGHTS FOR THE YEAR

We rebranded from Fostering Kids New Zealand to Caring Families Aotearoa which better reflects what we do



Linda was awarded the New Zealand Order of Merit



We now have a team of 27



Three of the team have been with Caring Families Aotearoa for over ten years

All staff were able to work from home during COVID-19 lockdown

Five of the team have been with Caring Families Aotearoa for over five years

The National Office team moved to a new location in Lower Hutt

We welcomed new staff to meet the growing need for Caring Families Aotearoa





Caring Families

AOTEAROA

Caring Families Aotearoa

Level 4, Forsyth Barr, 45 Knights Road
Lower Hutt 5010

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www.caringfamilies.org.nz