

**Minutes of**  
**NZ Family and Foster Care Federation Inc.**  
**(Operating as Caring Families Aotearoa CFA)**  
**Annual General Meeting 2023**  
**Held on 22 September 2023 1.00pm via Teams**

**Present:** 34 Full Members / 0 Associate members / 2 Non-Members

**Proxy Appointment:** Nil

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**Welcome:** Nyvonne Krause led Karakia. Marina opened the AGM with a mihi and welcome.

**Apologies:** John Dickson, Chris Frost, Racquel Lewis, Ruruhana Brownie, Gwenda Swinney, Rob Surtees, Anne Doddrell,

**Motion:** That the above apologies be accepted.

Moved: Stephanie James-Sadler	Seconded: Nu'umoe Collins	Passed: Unanimously
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**Minutes from previous AGM held on 21 September 2022**

The minutes from the previous AGM held on 21 September 2022 were circulated through mailouts, on the CFA website and a copy was made available at the in the virtual AGM Teams chat.

**Motion:** That the minutes of the 2022 AGM be signed as a true and correct record.

Moved: Joanne Kinnaird	Seconded: Denise Green	Passed: Unanimously
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**Matters Arising from Previous Minutes:**

No matters were raised.

**Chairperson's Report:**

Haere taka mua, taka muri; kua e whai. Be a leader, not a follower

This whakatauki (proverb) is about being clear about the way forward and having the courage to take leadership positions regardless of the uncertainty around us.

Caregiving is both rewarding and challenging, and we need a regulatory system which places children in care at the centre. We released a Green Paper towards that end, to generate discussion on the performance of the New Zealand care and protection system, and to present proposals to make the system work better for children. We intend to be a leader, and will strive to make the system better for you, our caregivers. After the trials of last year, it has been great to see the team focused, enthusiastic and full of new ideas. I would like to thank our staff for their continuing efforts and acknowledge what they have achieved together over the last 12 months. Thank you. To Linda, thank you for your prudent leadership, which has allowed us to advocate so clearly for the needs of carers and children. I would also like to thank my fellow Board members for your assiduity, example and considered advice.

**Motion:** That the Chairperson's address be accepted:

Moved: Jared Paranihi	Seconded: Megan Fitzgibbon	Passed: Unanimously
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#### **Voting for Foster Carer Member Representative:**

There were no nominations received for the Foster Carer Member representative position that was up for election. Therefore, there will be no voting. Marina thanked Ken Wickens for his contribution to the Board for the last three years.

#### **Presentation and adoption of Annual Report:**

**Motion:** That the 2023 Annual Report be adopted.

Moved: Gillian Lynch	Seconded: Joanne Kinnaird	Passed: Unanimously
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#### **Presentation and adoption of Audited Financial Accounts:**

**Motion:** That the Financial Report for the year ending June 2023 be adopted.

Moved: Sally Moffatt	Seconded: Nyvonne Krause	Passed: Unanimously
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#### **Confirmation of Patron/s:**

**Motion:** Confirmation of the current Patron, Dame Cindy Kiro.

Moved: Jill Kirkland	Seconded: Joanne Kinnaird	Passed: Unanimously
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**Appointment of Auditor:**

**Motion:** Re-appointment of our current auditors - Kendons Chartered Accounts.

Moved: Diane Marshall	Seconded: Jenni Anderson	Passed: Unanimously
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**CEO Address:**

Linda presented a power point presentation with Caring Families Aotearoa's highlights throughout the last financial year.

**Motion:** The CEO report be adopted.

Moved: Nu'umoe Collins	Seconded: Jared Paranihi	Passed: Unanimously
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**Foster Carer Representative Board voting announcement:**

As no nominations were received for the Foster Carer Member Representative position up for election, no voting took place. Therefore, there was no announcement to be made.

**Other Business:**

Anne Morrison stated that she is possibly interested in the Foster Carer Representative board position and has asked for the position description. The Board Secretary will contact Anne directly with the Board role description.

Gillian Lynch congratulated Caring Families Aotearoa and the progress the organisation has made from when it first started. She commends what Caring Families Aotearoa has done and continues to do. Gillian requested a copy of the green paper.

**Closing:** Karakia by Nyvonne Krause.

**With there being no further general business, the meeting closed at 1.40pm**

*These minutes were approved by the membership as a true and correct record on:*

**Date:** \_\_\_\_\_

**Signed by Board Member:** \_\_\_\_\_